



### Job Title

Lower School Part Time Lunchroom Staff

### Job Description

Briarwood Christian School, a ministry of Briarwood Presbyterian Church, located in Birmingham, Alabama, is a co-educational school serving students in grades JK through 12. The school exists to provide a Christ-centered transformational education that equips and inspires each student to glorify God by maximizing his or her God-given abilities.

**Contract/Agreement Period:** Hourly paid position, when school is in session.

**Reporting Relationship:** Reports to the LS Lunchroom Manager.

### Personally, the employee's life shall reflect

- Mature, living, and active faith in Jesus Christ, and membership in good standing of a local evangelical church
- Lifestyle of biblical integrity
- Agreement with the school's Statement of Faith and a lifestyle consistent with the school's Declaration of Moral Integrity (available on school website)
- Support of Christian Education
- Experience working as a part of a team
- A passion and ability to effectively contribute to a positive work environment
- Successful completion of a drug screening, Alabama State Department of Education criminal background check, and MinistrySafe training; the background check and MinistrySafe training are renewed every three years

### Qualifications:

- High School diploma or equivalent required; bachelor's degree preferred
- Ability to communicate professionally with students, families, faculty, staff, and visitors
- Attention to detail and organizational skills
- Ability to maintain confidentiality regarding sensitive information and privacy laws

### Responsibilities:

- Assist with daily meal preparations
- Serve students coming through the cafeteria line
- Assist with clean up
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### How to Apply

- Prepare a one-page cover letter naming the title of the opening and including a brief introduction, Christian testimony, church involvement and outline of your key attributes that you feel reflect your suitability for this position.
- Prepare an up-to-date resume, listing all personal contact information, contact details of three references (who we will only contact after confirming with you), detailed educational credentials, and relevant work experience.
- Submit your cover letter AND resume to [bcsemployment@bcsk12.org](mailto:bcsemployment@bcsk12.org)
- Select candidates will be asked to complete an online application by invitation only.